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The Ontario Ministry of Education

WINTER COURSES IN ART

ORIENTATION BULLETIN

Sponsored by

The Dufferin Peel County Roman Catholic Separate School Board
and
The Peel County Board of Education

WINTER COURSE IN ART

ELEMENTARY, INTERMEDIATE PART 1 AND INTERMEDIATE PART 2

1972 - 1973

ORIENTATION BULLETIN

LORNE PARK SECONDARY SCHOOL

1324 LORNE PARK ROAD, MISSISSAUGA

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WELCOME

Welcome to the Ontario Ministry of Education Winter Course in Art, sponsored by the Dufferin-Peel County Roman Catholic Separate School Board and the Peel County Board of Education.

The format of this Orientation Bulletin and the basic organization of the course correspond to some extent with other summer and winter Ministry of Education courses in Art.

Teachers may enrol in the Elementary, Intermediate Part 1, or the Intermediate Part 2 sections of the course once they have received admittance from either of the two sponsoring Boards of Education. To enrol in the Elementary Art Course no previous special training in art and crafts is necessary. To enrol in the Intermediate Part 1 Art Course an Elementary Certificate is required. To enrol in the Intermediate Part 2 Art Course a letter of standing for Intermediate Part 1 Art is required.

The Ontario Ministry of Education will grant certification for these courses only when a teacher holds a valid teaching certificate. Teachers can only receive a certificate for one Ministry of Education Course per Winter.

A choice of work units is available to all teachers. Every effort will be made to give you the units you want most. However, no guarantee can be given that you will be able to register in all the units of your choice. Please bear in mind that this is first and foremost an Art Course, and all the units are planned to acquaint the teachers with a philosophy of Art Education and to provide assistance with certain basic skills. While some units are focused on specific grade levels, even these can be adapted to suit the needs of teachers at any grade level.

Please make yourself familiar with the contents of this book.

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https://archive.org/details/orientationbulle00onta_19

INFORMATION FOR REGISTRATION

Wednesday, September 27, 1972

6:30 - 8:00 p.m.

(a) Pick up rough copies of timetables at appropriate tables.

(b) Go to room of first unit of work (as indicated on timetables (cycle 1 October 4 - November 15)).

(c) Pay $15.00 supply fee to instructor. Make cheques payable to Gordon Macfarlane (in trust) dated no later than September 29. Get receipt from instructor.

(d) Obtain an Elementary, Intermediate Part 1 or Intermediate Part 2 Progress Record card. Please print in ink and in Capital Letters. Fill in front side of card. Applicants in Religious orders should list both religious community name and lay name. On back side of card please print name only.

(e) Copy down approved timetable from rough copy of timetable you received at front desk onto Form A, Page 4 in your Orientation Bulletin.

(f) Leave both progress record card and rough copy of timetable with instructor.

(g) Have your picture taken and identify yourself after picture is developed.

(h) If time permits read your Orientation Bulletin carefully and acquaint yourself with the areas of the school which are to be used.

8:15 - 8:45 p.m. Assembly in Cafeteria

INFORMATION FOR REGISTRATION

Summary

Please do not leave yourself open to inconvenience or disappointment.

YOU ARE NOT REGISTERED IN THIS WINTER COURSE UNLESS, ON THE EVENING OF SEPTEMBER 27, YOU HAVE DONE THE FOLLOWING:

1. Paid your supply fee (cheques payable to Gordon Macfarlane (in trust) dated no later than September 29).

2. Obtained your student PROGRESS RECORD CARD, filled in the required information on the front, and RETURNED it to the Instructor of Cycle 1.

3. Obtained your FORM A, copied the required information, and RETURNED it to the Instructor in Cycle 1.

4. Made sure your name is on the list of a staff member for cycle one.

5. Had your picture taken and identified it.

You are now prepared for Wednesday, October 4, when you will begin your first workshop unit at 6:30 p.m.

WINTER COURSE IN ART

DUFFERIN-PEEL COUNTY ROMAN CATHOLIC SEPARATE SCHOOL BOARD AND THE PEEL COUNTY BOARD OF EDUCATION

1972 - 1973

Office Use Only

FORM A

Elementary _____
Intermediate Part 1 _____
Intermediate Part 2 _____

NAME _____

PERMANENT MAILING ADDRESS _____

TELEPHONE NUMBER (home) **** _____

SCHOOL _____

BOARD OF EDUCATION _____

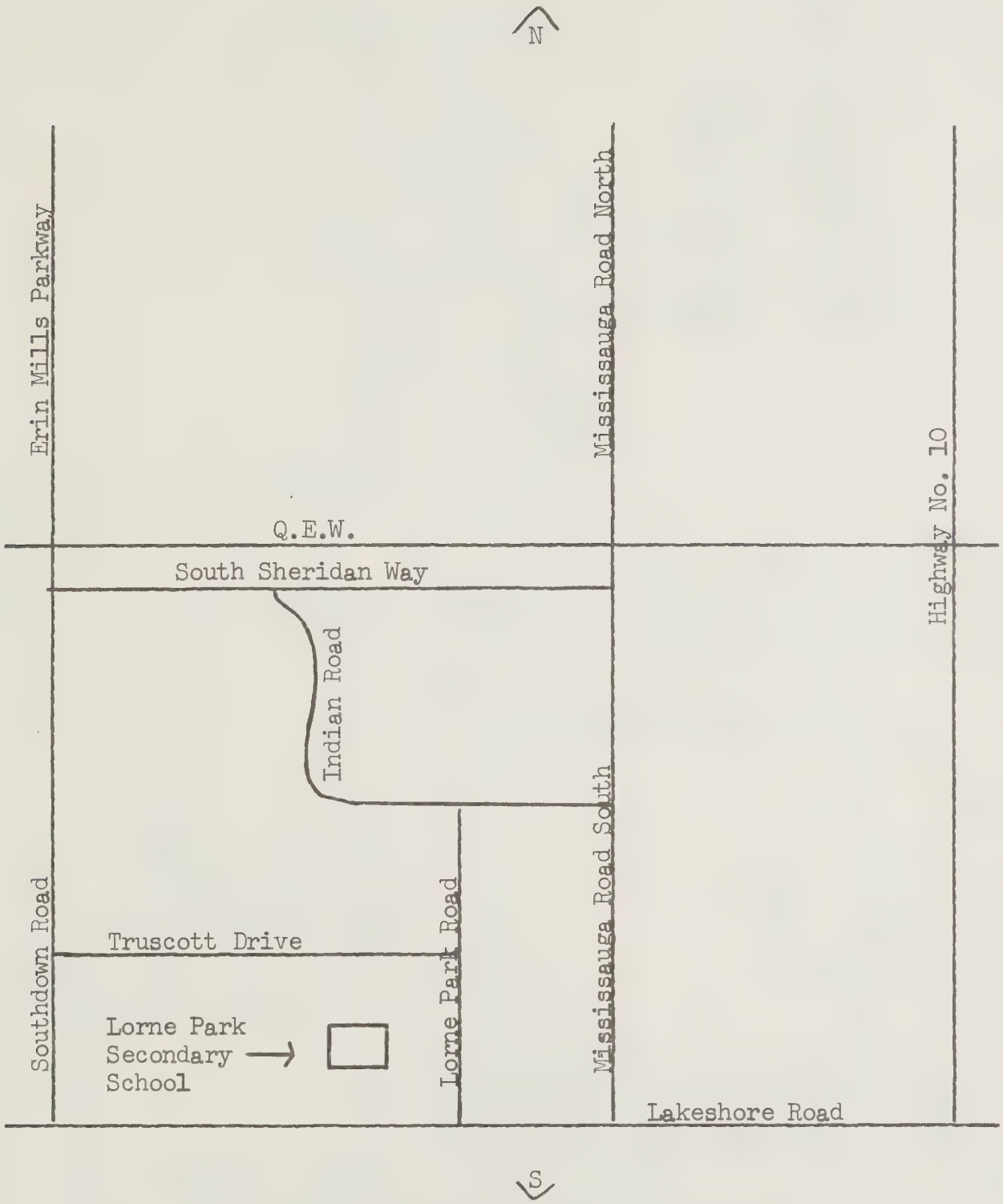
GRADE LEVEL YOU TEACH **** _____

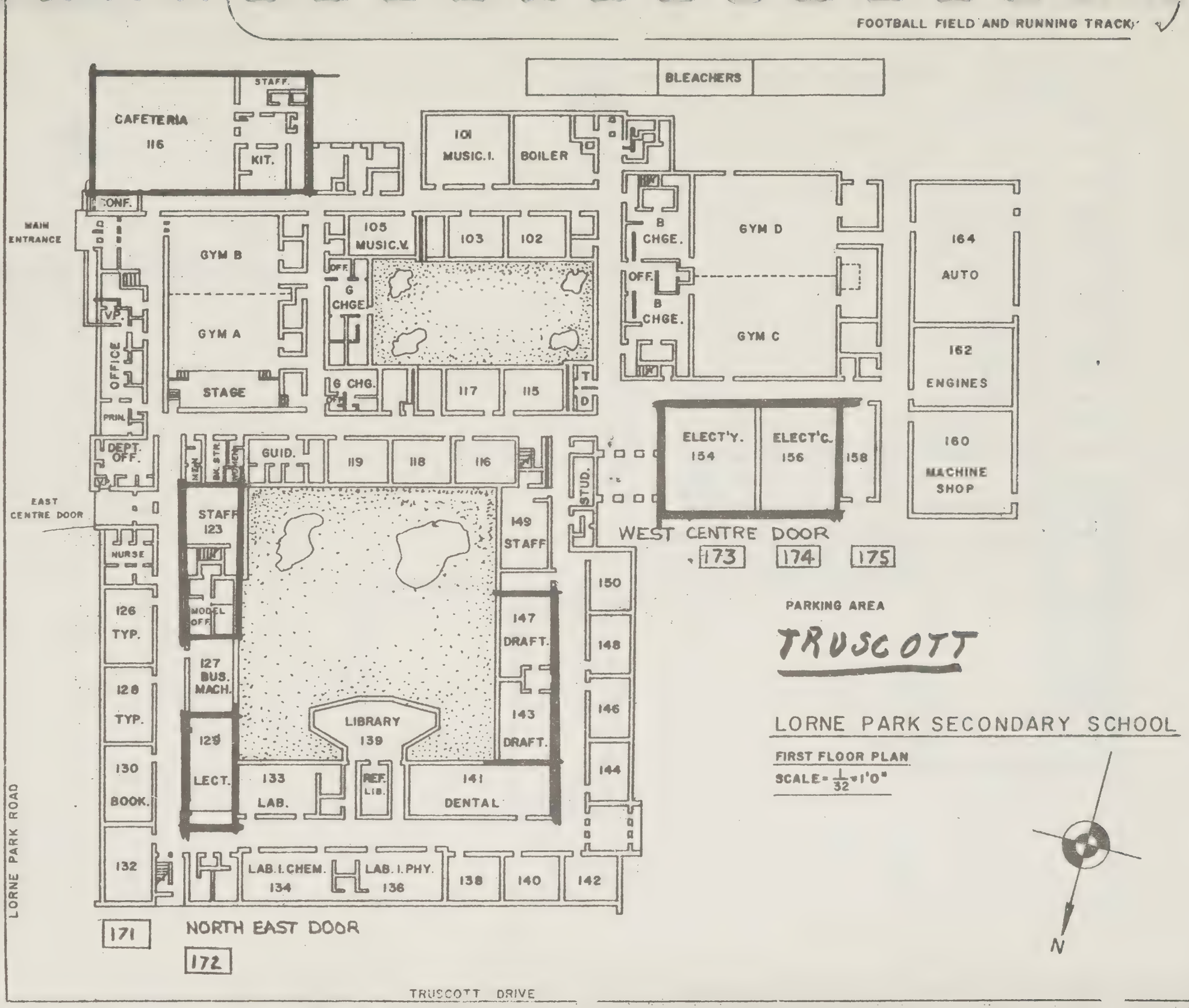
Approved Timetable

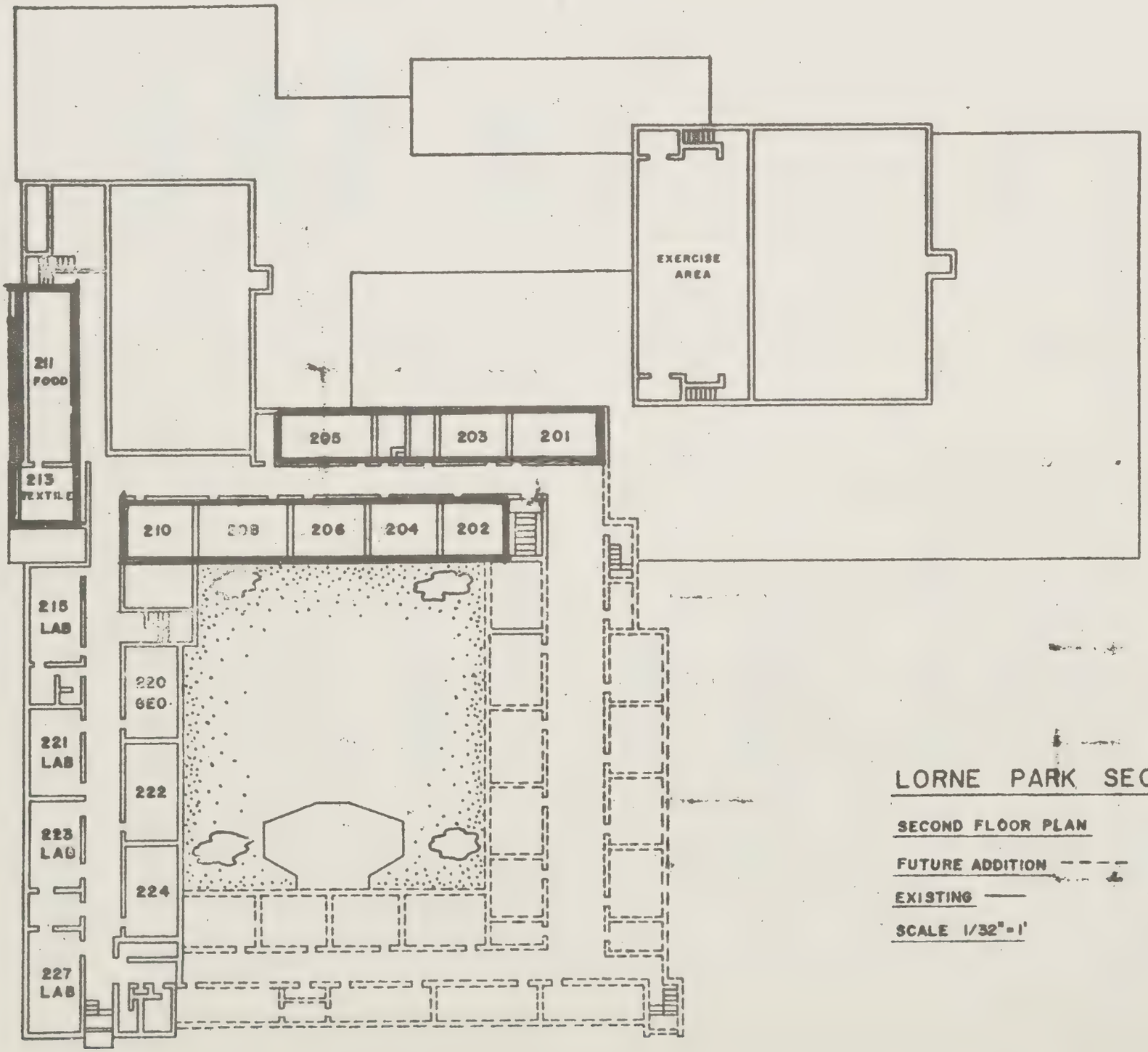
Cycle	Staff Member	Unit No.	Unit Name	Room	Staff Initials
ONE					
TWO					
THREE					

ONE TWO THREE	Mr. Martin	PD 121	Art in General Education	Cafeteria	
ONE TWO THREE	Mr. Pollard	PD 221(b)	Seminar in Art Education	Room 202	
ONE TWO THREE	Mr. Macfarlane	PD 122	Introduction to Art History	Room 129	

SCHOOL LOCATION




FOOTBALL FIELD AND RUNNING TRACK
BLEACHERS
CAFETERIA
116
STAFF
KIT.
CONF.
101
MUSIC.I.
BOILER
MAIN ENTRANCE
GYM B
GYM A
STAGE
105
MUSIC.V.
103
102
G CHGE.
G CHG.
117
115
B CHGE.
GYM D
GYM C
164
AUTO
162
ENGINES
160
MACHINE SHOP
VP.
OFFICE
PRIN.
DEPT. OFF.
GUID.
119
118
116
STUD.
ELECT'Y.
154
ELECT'C.
156
158
WEST CENTRE DOOR
173
174
175
EAST CENTRE DOOR
STAFF
123
NURSE
MODEL OFF.
126
TYP.
127
BUS. MACH.
128
TYP.
129
LECT.
130
BOOK.
132
LIBRARY
139
149
STAFF
147
DRAFT.
143
DRAFT.
150
148
146
144
133
LAB.
REF. LIB.
141
DENTAL
LAB. I. CHEM.
134
LAB. I. PHY.
136
138
140
142
171
NORTH EAST DOOR
172
PARKING AREA
TRUSCOTT
LORNE PARK SECONDARY SCHOOL
FIRST FLOOR PLAN
SCALE = 1/32 = 1'0"
N
LORNE PARK ROAD
TRUSCOTT DRIVE



LORNE PARK SECONDARY SCHOOL

SECOND FLOOR PLAN

FUTURE ADDITION - - - -

EXISTING ——

SCALE 1/32"=1'

D. TAVNER I. . T.L.KENNEDY

THE STAFF

Mr. Gordon Macfarlane, B.A. Co-ordinator of Art, Peel County Board of Education.	Principal and Lecturer
Mrs. Vivian Wildfang, Art Consultant, Peel County Board of Education.	Vice-Principal and Counsellor
Mr. Wilfred Morrish, Art Teacher, St. Thomas Moore School, Dufferin-Peel County Roman Catholic Separate School Board.	Vice-Principal and Counsellor
Sister Mary Colette, B.A. Holy Name of Mary High School, Mississauga.	Instructor Counsellor
Mr. John Dowding, B.A. Head of the Art Department, Lorne Park Secondary School, Peel County Board of Education.	Instructor
Mr. Douglas Findlay, B.A. Head of the Art Department, Bramalea Secondary School, Peel County Board of Education.	Instructor
Mrs. Joyce Heeney, Art Teacher, St. Martin School, Dufferin-Peel County Roman Catholic Separate School Board.	Counsellor
Mrs. Eleanor Konkle, B.A. Associate Chairman of the Arts, Cawthra Park Secondary School, Peel County Board of Education.	Instructor
Miss Arleen Leib, Art Teacher, Lorne Park Secondary School, Peel County Board of Education.	Instructor

. . . . the staff (continued) . . . .

Mr. John Henry Martin, M.A., A.O.C.A. Art Consultant, Halton County Board of Education.	Instructor
Mr. Thomas M. Martin, B.A., B. Paed. Assistant Area Superintendent, Peel County Board of Education.	Lecturer Counsellor
Mrs. E. Newbigging, B.A. Formerly Art Teacher, The Woodlands School, Peel County Board of Education; Principal, Ontario Department of Education Winter Courses in Art; Art Supervisor, Hamilton Board of Education.	Counsellor
Mrs. Wendy Norris, B.A. Head of the Art Department, Westwood Secondary School, Peel County Board of Education.	Instructor
Miss Judie Palmer, Teacher, Runningbrook Public School, Peel County Board of Education.	Counsellor
Mrs. Marguerite Pirosko, Student, McMaster University. Formerly Art Consultant, Hamilton Separate School Board.	Counsellor
Mr. J. Pollard, Head of the Art Department, Port Credit Secondary School, Peel County Board of Education.	Counsellor
Mr. Graham Taylor, Art Teacher, Mayfield Secondary School, Peel County Board of Education.	Instructor
Mr. Richard Vande Sompel, Art Teacher, Homelands Senior Public School, Peel County Board of Education.	Counsellor

THE WORK OF THE STAFF

COUNSELLORS

The work of the counsellors is to relate art and craft activities to the general school programme, to assist the students to explore the various fields of art and to help these students acquire a sound pedagogy in the use of the activities explored.

INSTRUCTORS

The instructors have the task of helping the students to develop adequate technical skill in the production of well designed art forms. They are not responsible for information about pedagogy.

LECTURERS

The lecturers deal with their own specialized fields and give philosophical form to the questions under discussion. They deal also with problems connected with their special fields which are brought before them by the students.

The principal and staff will be pleased to discuss with the students problems relating to their Winter Course programme.

THE UNITS OF WORK

PD 101
Picture-Making & Programming (Primary)

Study will be made of art activities and techniques suitable for the primary grades. Theory and practice will emphasize picture-making and the development of the basic art programme.

Mrs. E. Newbigging
Drafting 147

PD 103
Picture-Making & Programming (Junior)

This unit will deal with picture-making in the junior grades. Areas of discussion and practice will include programming, methods, individual and group activity, the handling of basic art materials and a study of design as applied to picture-making. Emphasis will be placed on the programme at the grade 4-6 level.

Mrs. M. Pirosko
Drafting 143

PD 105
Picture-Making & Programming (Intermediate)

This unit will deal with picture-making in the intermediate grades. Areas of discussion and practice will include programming methods, individual and group activity, the handling of basic art materials and a study of design as applied to picture-making. Emphasis will be placed on the programme at the grade 7-10 level.

Mr. R. Vande Sompel
Room 211

PD 111(b)
Life Drawing

This unit has been simplified and is presented in a logical, step-by-step manner to facilitate easy comprehension and application of a seemingly difficult subject. During each six day session a variety of media and techniques will be utilized.

Mr. J. Martin
Elec. Shop 154

. . . . the units of work (continued) . . . .

PD 116
Introductory Film Media

This is an exploratory unit designed to acquaint students with simple processes on raw and exposed, still and movie film of various sizes. Non-camera and camera techniques will be employed. Viewing and discussing of student and professional examples of experimental film-making will be included. Students who have access to a 35 mm still or 8 mm movie camera are encouraged to bring this equipment to facilitate extra experimentation. However, neither such equipment nor experience is a prerequisite.

Miss A. Leib
Room 210

PD 121
Art in General Education

This unit comprises a series of lectures on elementary pedagogy, philosophy and psychology with special reference to the teaching of art. Such topics as the characteristics of contemporary education, the individual and society, supervision, the learning process, objectives in art teaching, the democratic concept of education will be discussed with the object of developing an insight into the understanding of the role of the art teacher as an educator and as an educational leader in the community.

This unit is a prerequisite for all students who wish to receive an elementary certificate.

Mr. T. Martin
Cafeteria

PD 122
Introduction to Art History

This is a systematic survey of the principal periods of Western Art, with emphasis upon architecture, sculpture, and painting as characteristic expressions of an age. Slides will be used to illustrate principal works from these periods.

This unit is a prerequisite for all students who wish to receive a Specialist's or Supervisor's Certificate.

Mr. G. Macfarlane
Room 129

. . . . the units of work (continued) . . . .

PD 132
Basic Print Making

This is an exploratory unit designed to assist the participants in the use of various printing media in the classroom. Techniques investigated will include vegetable, rock, cork, and plasticine printing (to mention only a few). As well, rubbings, stencilling, mono printing and lino cutting may be explored.

Mrs. J. Heeney
Room 213

PD 135
Introductory Ceramics

This unit will include methods of hand building pottery and sculpture, practical glazing techniques, design and decoration, and firing techniques.

Sister Colette
Room 208

PD 138
Introductory Paper Techniques

In this unit the student will learn to use paper creatively. The work to be explored will include the use of paper in ways other than that of merely supporting flat work. The three-dimensional use of paper will be emphasized, the use of torn paper, paper line composition, mosaics, etc., will be considered.

Mr. W. Morrish
Room 204

PD 139(a)
Introductory Sculpture and Modelling (Primary and Junior)

A study will be made of three-dimensional form in relation to media and techniques suitable for children in kindergarten to Grade 6. Consideration will also be given to the natural mode of expression at these levels. Activities will include modelling, carving, construction, as well as exploratory work in experimental media.

Miss J. Palmer
Room 206

. . . . the units of work (continued) . . . .

PD 140
Basic Hand Weaving

This unit emphasizes a creative approach to the art of weaving allowing for experimentation and expression by the use of a variety of materials, with or without looms. Most of the looms will be of the type that can easily be constructed in the ordinary classroom. Weaving into burlap, window screening, wire netting, paper and readily available materials plus the use of simple looms will be explored. An opportunity will be given to construct some simple looms.

Mr. W. Morrish
Room 204

PD 150
Basic Design

This unit will explore elements and principles of design through discussion and studio experience. It is anticipated that the student will gain increased understanding of these concepts in fields such as pictorial art, sculpture, interior and exterior design and advertising.

Mr. J. Dowding
Room 205

PD 200
Advanced Painting

This course is offered to develop the students own ability and to help them gain a greater insight into design principles and techniques of painting. Acrylics on canvas and masonite will be the basic materials. Integration with the Art History course (PD 122) will be attained by discussion and viewing of art works of relevant artists.

Mr. G. Taylor
Elec. Shop 156

. . . . the units of work (continued) . . . .

PD 235
Advanced Ceramics

This unit will include more advanced experience in processes, techniques, materials, and concepts of the ceramic field. Forming methods, decorative techniques and glazing will be covered. Contemporary trends in ceramics will be discussed. Some previous experience of PD 135 is desirable for this course.

Mrs. W. Norris
Mrs. E. Konkle
Room 208

PD 240(a)
Wall Hangings

This unit will continue with the processes introduced in PD 140 (Basic Hand Weaving). Techniques related to pattern and texture in the textiles will be explored. The use of permanent materials will be explored in this unit. Students will explore the use of macrame, weaving, applique (both of materials, ceramics, beads, and braids) to produce these decorative effects.

Mr. D. Findlay
Room 201

PD 250(a)
Advanced Design

This six day unit has been devised to further explore the theories of design. An understanding of relationships in natural and man made forms will be explored through two-dimensional media, textured surfaces, reliefs, planar forms and three-dimensional linear forms.

Mr. J. Dowding
Room 205

. . . . the units of work (continued) . . . .

PD 221(b)
Seminar in Art Education - "A Survey of the Various Aspects of Developing an Art Programme"

This is a seminar for practising teachers and prospective specialists.

Topics will include:

(1) content of the art course - purpose of Art Education at each grade level; standards of work and development of skills; methods by which these may be attained; co-operative teaching and integration of art with applied disciplines; evaluation.

(2) physical aspects of teaching art - budgeting, organization of the classroom, setting up and equipping new art rooms, discipline.

(3) recent developments in art education - film-making, photography, use of new materials such as plastics.

(4) role of art in the school - use of display throughout the school and its purposes, stage design; visits and demonstrations by artists and craftsmen.

(5) professional development - how the teacher may obtain further education and art experience, attitude of the teacher toward his own creativity in (a) art, (b) teaching.

Each student is expected to bring to the seminar on the first day written problems and questions which he has encountered during his past year of teaching. These will be used to develop the seminar and will serve as the basis for the student discussion groups.

This unit is considered as a lecture unit, not as a practical work unit. It is considered a prerequisite for all students who wish to receive an Intermediate Part 2 Certificate.

Mr. J. Pollard
Room 202

Cycle One

			Room
PD 101	Picture Making and Programming	Mrs. E. Newbigging	Drafting 147
PD 103	Picture Making and Programming	Mrs. M. Pirosko	Drafting 143
PD 105	Picture Making and Programming	Mr. R. Vande Sompel	211
PD 111(b)	Life Drawing	Mr. J. Martin	Elec. Shop 154
PD 116	Introductory Film Media	Miss A. Leib	210
PD 132	Basic Print Making	Mrs. J. Heeney	213
PD 135	Introductory Ceramics	Sister Colette	208
PD 138	Introductory Paper Techniques	Mr. W. Morrish	204
PD 139(a)	Introductory Sculpture and Modelling	Miss J. Palmer	206
PD 150	Basic Design	Mr. J. Dowding	205
PD 200	Advanced Painting	Mr. G. Taylor	Elec. Shop 156
PD 240(a)	Wall Hangings	Mr. D. Findlay	201

Cycle Two

			Room
PD 101	Picture Making and Programming	Mrs. E. Newbigging	Drafting 147
PD 103	Picture Making and Programming	Mrs. M. Pirosko	Drafting 143
PD 105	Picture Making and Programming	Mr. R. Vande Sompel	211
PD 111(b)	Life Drawing	Mr. J. Martin	Elec. Shop 154
PD 116	Introductory Film Media	Miss A. Leib	210
PD 132	Basic Print Making	Mrs. J. Heeney	213
PD 135	Introductory Ceramics	Sister Colette	208
PD 138	Introductory Paper Techniques	Mr. W. Morrish	204
PD 139(a)	Introductory Sculpture and Modelling	Miss J. Palmer	206
PD 150	Basic Design	Mr. J. Dowding	205
PD 200	Advanced Painting	Mr. G. Taylor	Elec. Shop 156
PD 240(a)	Wall Hangings	Mr. D. Findlay	201
PD 121	Art in General Education	Mr. T. Martin	Cafeteria
PD 122	Introduction to Art History	Mr. G. Macfarlane	129
PD 221(b)	Seminar in Art Education	Mr. J. Pollard	202

. . . . summary of units (continued) . . . .

Cycle Three

			Room
PD 101	Picture Making and Programming	Mrs. E. Newbigging	Drafting 147
PD 103	Picture Making and Programming	Mrs. M. Pirosko	Drafting 143
PD 105	Picture Making and Programming	Mr. R. Vande Sompel	211
PD 132	Basic Print Making	Mrs. J. Heeney	213
PD 235	Advanced Ceramics	Mrs. Konkle Mrs. Norris	208
PD 139(a)	Introductory Sculpture and Modelling	Miss J. Palmer	206
PD 140	Basic Hand Weaving	Mr. W. Morrish	204
PD 250(a)	Advanced Design	Mr. J. Dowding	205
PD 240(a)	Wall Hangings	Mr. D. Findlay	201
PD 121	Art in General Education	Mr. T. Martin	Cafeteria
PD 122	Introduction to Art History	Mr. G. Macfarlane	129
PD 221(b)	Seminar in Art Education	Mr. J. Pollard	202

Cycle Four

More information about this cycle will be available later.

TIMETABLE

Wednesday Evenings — From September 27 (Registration Night) to April 25 (Open House)

Saturday Tours (two) — Dates to be announced (students will select one of two tours).

Sept. 27	Oct. 4	Oct. 11	Oct. 18	Oct. 25	Nov. 1	Nov. 8	Nov. 15
Registration & Course Explanation	Cycle One - 1	one - 2	one - 3	one - 4	one - 5	one - 6	one - 7
Nov. 22	Nov. 29	Dec. 6	Dec. 13	Dec. 20	Jan. 3	Jan. 10	
Cycle 2 - 1	2 - 2	2 - 3	2 - 4	2 - 5 Book Night	2 - 6	2 - 7	
Jan. 17	Jan. 24	Jan. 31	Feb. 7	Feb. 14	Feb. 21	Feb. 28	
Cycle 3 - 1	3 - 2	3 - 3	3 - 4	3 - 5	3 - 6	3 - 7	
Mar. 7	Mar. 14	Mar. 28	Apr. 4	Apr. 11	Apr. 18	Apr. 25	
Cycle 4 - 1	4 - 2	4 - 3	4 - 4	4 - 5	4 - 6	4 - 7 Open House	

TWO SATURDAY TOURS - DATES TO BE ANNOUNCED (STUDENTS WILL SELECT ONE OF TWO TOURS)

ELEMENTARY

Selecting a Personal Programme

In choosing your units of work to complete an Elementary Certificate you should consider the following:

1. It is compulsory for you to select one of the "Picture Making and Programming" units (PD 101, PD 103, or PD 105).

2. It is compulsory for you to select the Lecture unit, PD 121, Art in General Education.

3. Summarize the gaps in your knowledge about art. Which course should you choose in order to become more proficient in your work as a teacher of this subject?

4. Think of the age range of the students you teach, the current trends in education and the type of programming you use. Select courses which would lend themselves to strong correlation with the lives of the students under your charge and with the community in which you work.

SUMMARY

- one "Picture Making and Programming" unit is required.

- Lecture Unit PD 121 is compulsory.

- You are free to elect your other units from any of those which are being offered. (Units in the 100's are exploratory in Nature.) (Select a minimum of 3 units.)

MINIMUM ATTENDANCE LEADING TO CERTIFICATION IS THREE HOURS FOR EACH DAY THE COURSE IS IN SESSION.

INTERMEDIATE PART 1

Selecting a Personal Programme

In choosing your units of work to complete an Intermediate Part One Certificate, you should consider the following:

1. It is advisable for you to select either Unit PD 111(b) Life Drawing, PD 105 Picture Making - Programming (Intermediate) (if you happen to be teaching that age level) or PD 201, Advanced Painting.

2. It is compulsory for you to select the Lecture Unit PD 122, Introduction to Art History or PD 221(b), Seminar in Art Education, by the end of Intermediate Part 2. (You can take one of these units either in your Intermediate Part 1 or 2 years.)

3. Select a programme which includes both two and three dimensional activities.

4. Select some work similar to that which you enjoyed the most success in previous units.

5. If you plan to qualify for either a Specialist or Supervisor Certificate in the future, it would be especially beneficial for you to enrol in the Design Unit, PD 150 or if you have taken it, PD 250(a).

SUMMARY

- Units PD 111(b) Life Drawing, PD 105 Picture Making - Programming (Intermediate) (if you happen to be teaching that age level) or PD 201, Advanced Painting are especially advisable.

- One of the lecture units PD 122, Introduction to Art History, or PD 221(b), Seminar in Art Education is compulsory by the end of Intermediate Part 2.

- You are free to select your other units from any of those which are offered. (The Design Units PD 150, or if you have taken it, PD 250(a) are recommended.)

MINIMUM ATTENDANCE LEADING TO CERTIFICATION IS THREE HOURS FOR EACH DAY THE COURSE IS IN SESSION.

INTERMEDIATE PART 2

Selecting a Personal Programme

In choosing your units of work to complete an Intermediate Part Two Certificate, you should consider the following:

1. It is advisable for you to select either Unit PD 111(b) Life Drawing, PD 105 Picture Making - Programming (Intermediate) (if you happen to be teaching that age level) or PD 201, Advanced Painting.

2. It is compulsory for you to select the Lecture Unit PD 122, Introduction to Art History or PD 221(b) Seminar in Art Education by the end of Intermediate Part 2. You can take one of these units either in your Intermediate Part 1 or 2 years.

3. Select a programme which includes both two and three dimensional activities.

4. Select some work similar to that which you enjoyed the most success in previous units.

5. Select some units which will help to fill any gaps in your knowledge of a general art programme.

6. If you plan to qualify for a Specialist or Supervisor Certificate in the future, it would be especially beneficial for you to enrol in the Design unit PD 150, or if you have taken it, PD 250(a). You will also be required to have taken an art history unit such as PD 122, Introduction to Art History, and a Seminar Unit such as our PD 221(b) Seminar in Art Education if you wish to complete your Specialist's or Supervisor's Certificate.

SUMMARY

- By the end of Intermediate Part 2 you must have completed the Elementary requirements,
- plus PD 122, Art History or PD 221(b) Seminar in Art Education,
- plus Design PD 150 or PD 250(a),
- plus an advanced unit of your interest and choice,
- plus 2 other units of your choice.

MINIMUM ATTENDANCE LEADING TO CERTIFICATION IS THREE HOURS FOR EACH DAY THE COURSE IS IN SESSION.

WINTER COURSE IN ART

DUFFERIN-PEEL COUNTY ROMAN CATHOLIC SEPARATE SCHOOL BOARD
PEEL COUNTY BOARD OF EDUCATION

1972 - 1973

FORM B

NAME _____
(Surname first)

GRADE LEVEL TAUGHT _____

UNIT TAKEN IN CYCLE ONE _____

UNIT TAKEN IN CYCLE TWO _____

UNIT TAKEN IN CYCLE THREE _____

CYCLE FOUR:			
DAY	AREA OF EXPLORATION	STAFF MEMBER	SIGNATURE
1			
2			
3			
4			
5			
6			

WORKING AT YOUR PROGRAMME

STANDARD OF WORK

Teachers are often concerned with how proficient they are in Art. It is felt that in the brief time allotted to the units, students should have as broad a survey of activities as possible. However, it is hoped that each student will strive to develop a degree of workmanship which is creative and personally satisfying. Please note the exploratory nature of introductory units, PD 101 - PD 150. No one expects you to become an artist in a preliminary winter course. All the staff hopes is that you may have experiences which will enable you to become a better teacher. Therefore, do not repeat work just to perfect a skill. Skill is useful to have, but if you want to achieve it, practice between the end of this winter session and the beginning of the next session. Once you have mastered enough of a technique to use it in a classroom, decide without delay your next field of exploration.

Some skill and insight is expected in the more advanced units, but do realize that very many teachers develop to these levels.

The valid standards in this course are involved in improvements in skill, design, insight, and expression in each teacher, and with how far each teacher can go, under the general circumstances. The ultimate consideration is, of course, whether or not you improve as a teacher, in general, and in art.

PRESCRIBED READING

With the exception of some of the lecture units, there is no "prescribed reading" for the units of work. Teachers, on some occasions may wish to borrow books for specific problems that may arise. The Art Course has approximately 150 books related to art, art education, art history and techniques. Students may also have access to the books owned by the Peel County Board of Education Art Department. Further information will be given regarding these books.

WRITTEN ASSIGNMENTS

Written assignments may be involved with the work of the lecture units or as a part of a workshop unit in order to strengthen or develop a concept of planning or programming which is being developed by the staff member concerned. If the participant wishes to write on any topic in order to clarify his thinking or to help him recall useful information which he has discovered, then any writing which is done will be for his own benefit and not as proof of the work done.

EXAMINATIONS

Counsellors and instructors do not set examinations. Lecturers, however, may give short tests throughout their units or may set a final paper. They may, on the other hand, summarize a student's progress by means of a "term's work" or in any other manner they may wish to choose.

. . . . working on your programme (continued) . . . .

NOTEBOOKS

Students are expected to keep notebooks during the winter session. Your notebook, suitably illustrated, should contain such information as will be valuable to you when you return to your teaching position. Your notebook should reflect your interest and concern for the work in which you are involved. Write only what is necessary and useful to your situation.

(a) Short descriptions of new techniques learned, including the material and tools involved.

(b) Suggestions for correlations of those techniques with areas of school life.

(c) A brief summary of valuable theory (both of aesthetics and of methodology) connected with the techniques which your co-workers and your staff members have contributed.

(d) An outline of the problems discussed by lecturers which are of importance to you.

(e) Short accounts of any reading which may have bearing upon the topics outlined in your notebook.

WHEN YOU FINISH A UNIT OF WORK

At the close of each unit of work you have a number of things to do:

1. The Progress Card, which you received upon registration, will be returned to you on the last day of each cycle. These cards have spaces for a record of the activities explored under the guidance of the staff member.
2. WRITE IN INK a short description of the work which you completed in the proper spaces on this record card.
3. Take your card, together with work which you have completed to the staff member for evaluation. If you have completed the work required in that unit, and if you and the staff member feel you have progressed satisfactorily, he or she will mark your card "Complete" and sign it.
4. LEAVE your card with the staff member.

Note for the Lecture Units PD 121, Art in General Education and PD 122, Introduction to Art History, and to the Seminar Course, PD 221(b) Seminar in Art Education - it is not necessary to take your cards to the lecturers. The staff members will complete the cards in the office for this part of your work.

GENERAL INFORMATION

CURRENT ANNOUNCEMENTS

Please check the bulletin board each evening as you enter the school, and pay particular attention to general announcements given in your lecture units.

PARKING

Use Truscott Parking Lot.

COFFEE BREAK

Definite arrangements have been made for cafeteria service for the purchase of light refreshments during the fifteen minute break.

SMOKING

Because of fire regulations in general and the hazards associated with art materials there is a strict NO SMOKING LAW inside the building with the exception of the area which will be designated. Remember:
SMOKING IS POSSIBLE IN THE DESIGNATED AREA ONLY.

VISITORS

Please feel free to invite your friends to visit the course sessions at any time. An Open House will be held on the last evening of the course for which a special display will be prepared.

DISPLAY OF STUDENTS' WORK

It may be understood easily that displays of work are rather difficult to arrange since we are visitors in a school with its own busy schedule. If displays are mounted, students must not remove work from display boards, but should obtain it from the staff member after it has been returned to the room where it was produced. Students will be expected to assist in arranging these displays.

TOOLS AND SUPPLIES

Owing to the high cost of art supplies, students are asked to be particularly careful not to be wasteful of any material. Every student is urged to bring a pair of scissors, since no scissors will be supplied. Sufficient quantities of all other tools and supplies for normal activities are available at no extra cost. Should a student wish to use more than the usual quantity of any material, a charge will be made to cover this extra cost.

. . . . general information (continued) . . . .

STUDENT'S ABSENCE

It will be realized that even one evening's absence is a serious matter in a concentrated winter session such as this. Students who wish to obtain an art certificate should not be absent from any class written on Form A. However, should you be prevented from attening a class it is your responsibility to report the reason for this absence to the office when you return. It is also your responsibility to complete the work which has been missed and take it to the staff member concerned.

EVALUATING THE WINTER SESSION

No matter how thoughtfully a winter session of this kind is planned, there is always room for improvement. Students, who are people with the greatest insight into the success of the course, are asked to evaluate the existing organization. They should suggest means of improving present conditions whenever a practical idea occurs to them. Many of the present arrangements at the art courses are based on the suggestions offered by students at former winter and summer sessions. Please feel free to approach the staff or principal with your suggestions.

LIBRARY

The Art Course has purchased approximately 150 books related to art and art education. These may be borrowed on a weekly basis. Books may also be borrowed from those owned by the Peel County Board of Education Art Department. Further information will be given regarding these books.

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